

Swilland and Witnesham grouped Parish Council

Clerk: Alison Burrows

Email: swill-witpc@outlook.com Phone: 07719 176917

Parish Council Meeting at Witnesham Village Hall on Wednesday 19th March 2025 at 7:30 p.m.

Minutes

Present: Chris Collings, Susan Ross, Faye Ellis, Tim Burrows, David Roots, Andy Dungey, Kim Shaw, Paul Sharples (Chair), Richard Nicol.

- 21. Chair's Welcome and Introduction** – chair opened meeting.
- 22. To receive apologies from Councillors not attending** – apologies received from ESCllr Dan Clery, Jerry Hindle, Tracey Hardy and SCCllr Elaine Bryce.

23. To receive Councillors Declarations of Interest

councillor	Minute no.	Nature of interest
Susan Ross	32	Flooding
Tim Burrows	30b	UKPN – Recreation ground

- 24. To approve Minutes from the meeting held on 16th January 2025** – all agreed and signed by Chair.

- 25. Questions or comments on Reports from SCCllr Elaine Bryce & ESC CClr Dan Clery** - no questions.

- 26. Stop the Quarry update** – Richard Nicol provided update - TRU exhibition held in Westerfield well attended, the numbers of vehicles has reduced and large number will be electric, most will travel over level crossing, going to sinks pit – formal application towards end of April. Campaign steering group report that leafletting mostly done in Witnesham, Westerfield and will continue along the route of the trucks. Next public meeting 31st March at Witnesham VH, attendees will need to register for meeting due to car parking problems. Tim Burrows and David Roots volunteered to assist with parking again. STQ Campaign have nearly 500 names of supporters.

Financing - approx. £5k in the bank account received from Parish councils, £1k from Stop the Bypass campaign.

- 27. The current financial situation - Clerk's report.** We received notification today that £1,500 grant has been awarded for the new Bus Shelter from ESCllr Dan Clery – Parish Council will be able to apply for a further £1,500 after the 31st March 2025.



Allotment rents have mostly been received and £950.00 received from Witnesham Wasps for the playing field rent.

We have also received £1,600 from UKPN following the signature of the Temp Wayleave agreement. Correspondence today with James Hall suggests that UKPN will arrange the Land Registration and hopefully pay the fees for this. Once the land is registered, potentially we should receive a further £1,660.

Building Society interest for Dec 24 £322.23 – current balance £75,727.62.

Unity Trust bank account balance as at 28/02/2025 £13,399.37.

28. To approve the following payments (including VAT if applicable):

a	Defib Warehouse	£165.30 pd
b	Defib Store	£520.80pd
c	Birketts Land Reg Fees Village Hall	£1306.00 pd
d	Baptist Church donation	£120.00 pd
e	Wave water bill allotments	£17.30pd
f	Stop the quarry donation	£1000.00pd
g	Bank charges Dec 2024	£6.00 pd
h	Taylors Tree Care	£200.00pd
i	R Nicol – hazard tape	£8.18pd
j	Admin A Burrows Feb 2025	£459.60pd
k	Bank charges Jan 2025	£6.00pd
l	SALC clerk training A Burrows	£115.20pd
m	A Burrows printer paper	£6.00pd
n	A Burrows ink cartridges	£17.67pd
o	Bank charges Feb 2025	£6.00pd

Approval proposed by Richard Nicol, seconded by Andy Dungey.

Andy Dungey signed bank statement and Building Society book to evidence balances.

29. To Review and Adopt The Financial Regulations 2025 - All agreed to use the previously adopted Financial Regulations. 2025 Financial Regulations to be reviewed in near future.

30. Current PC matters updates:

a) **Gov. email addresses** - new emails addresses discussed, some Cllrs have already started using theirs, others start soon. Clerk to change over after 31st march 2025.

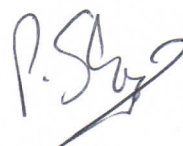
b) **PC Land Registrations & UKPN update** – as reported by Clerk funds received from UKPN, Heads of Terms signed and returned, waiting for notification that works have been scheduled and land registered.

c) **War memorial repairs** – Spencer Wix to complete repairs in April – Clerk to chase.

d) **Update on Minutes/Agenda items/page numbering** – Clerk advised that following Clerks courses minutes pages and agenda numbers are to run consecutively.

e) **Defibs update** – both the Barley Mow and School car park defibs have new batteries and are in working order – Clerk to monitor the one located at the Barley Mow and Andy Dungey the one at the School car park.

f) **Bus Shelter update – grant ESC** – formal thanks to Tim Burrows and David Roots for demolition of bus shelters and removal of the debris.



31. Playing Field Advisory Committee update

Zoom call held previous week with all stakeholders, feedback that ambulance couldn't get through the gate, pre-school have no updates to their future, their building is condemned but no date to vacate. Not having a preschool will impact on primary schools future.

WASPS advised FA have funds to assist if a building is constructed and used for winter indoor football. All stakeholders engaged with talks around a possible building.

Tim Burrows to engage with architect to put together a plan for the playing field, costing for a building to replace preschool or a sports hall.

32. Flood Advisory Committee Update & S19 Flood Investigation report findings

Formally thanks to Simon Barlow for all his work and support with this matter.

Flood Advisory Committee (FAC) Report

Below are the main items of information for the Parish Council and recommendations.

i) Section 19 Flood Investigation: Following the SCC Flood Investigation Team (FIT) visit to Swilland and Witnesham in December 2024, the link to the published Section 19 report was provided on 5th March and was circulated to the PC on 7th March.

Recommendations:

- a) Parish Councillors to provide comments on the SCC Section 19 Report, to be collated and considered by the FAC
- b) PC to revert to SCC with any queries raised by FAC
- c) FAC to evaluate and prioritize suggested actions and revert with proposals to the PC.

ii) Giles Way/ Cranborne Flooding: There is continued engagement with ESC and directly with their contractors to identify options for a robust future-proofed solution that will be able to cope with the vast amounts of water from the wide catchment area served by the narrow pipework from Tuddenham Lane to Giles Way. To avoid a recurrence due to the quantity of water exceeding the capacity of the piped watercourse, any remedial actions should be aligned with Section 19 report's suggestions regarding reducing the flow of water from Mow Hill.

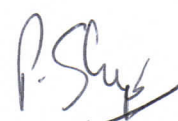
iii) SCC Highway Drainage Investigations. The Parish Council followed up the SCC email and (Ben Biggin) reports of 15 November asking what consideration and action is being given to the recommendations made in the reports. There has been no response to date.

Recommendation: PC to continue to chase to determine whether subsequent actions will be pro-actively followed up by SCC and ask SCCllr Elaine Bryce to expedite

33. Otley Neighbour Hood Plan review – conducted by Susan Ross and circulated prior to the meeting – no further comments other than it is a costly exercise if the PC were to go ahead with one.

34. Parish Council Membership – recruitment and comms

Personal contact is the best approach, Andy Dungey to review comms of how to engage with local community and get their interest.



35. Councillor issues to be brought to the attention of the Parish Council

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.


Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

-CIL spending – Richard Nicol advised we must discuss a plan for spending otherwise funds will have to be returned.

-Request for Clerk to circulate minutes for all meetings to all Cllrs

-Parish Council website needs updating – Andy Dungey to review – discuss next meeting.

Meeting closed at 9pm

A handwritten signature in black ink, appearing to be 'P. Sly', with a stylized flourish at the end.