

Swilland and Winesham Grouped Parish Council

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Clerk: Mr. Steven Barron

Tel: 07719 176917 Email: swill-witpc@outlook.com

Parish Council Meeting

Weds 20th September 2023, at Winesham Village Hall 7:30pm

MINUTES

1. Chair welcomed all to the meeting.
Present: Dr Nicol (Chair), Mr Barlow, Mrs Shaw, Mr Dungey, Mr Sharples, Mr Collings, Mr Hindle, Mr Roots, Dr Williams, Mr Burrows and Mrs Ellis.
In attendance: ESC DCllr Colin Hedgley (CH) and SCC CCllr Elaine Bryce (EB).
2. **Apologies:** Mrs Offord and ESC Cllr Dan Clery (DC).
3. **The Code of Conduct Declarations of Interest** – None
4. **To approve Minutes from the meeting held on 19th July 2023** – These were agreed as a true record and signed by the Chair.
5. **Previous minutes and action point updates.**
 - a) **Playing Field Lease – Update :-** Chair reported that we have agreement in principle to transfer the freehold of the land needed for a permanent construction plus the Car Park and play area, with a peppercorn lease on the remainder, but await a formal offer.
 - a) **SCC Highways walkabout – update** Chair advised the meeting of the on-site in the villages meeting between Josh White, SCC Highways Officer, Dr Williams and the Chair on 1st September referring to the list agreed at the July PC meeting. Outside inspections were limited due to heavy rain. Items on the list were agreed to be taken forward and included Tuddenham Lane being properly swept and QL signs wrongly positioned to be corrected. EB agreed to take away the QL sign issue. A full list of issues and outcomes from Dr Williams will be circulated by the Clerk. The narrow path on the bend opposite the Barley Mow: SCC had cut back a 12m length of pavement hedge. EB had spoken with Paul West and Matthew Hicks. EB had submitted a request to SCC Highways for costing to cut back the pavement width. Dropped kerbs estimated a £4k cost according to EB. It was asked again that SCC Highways pavements should be organised in with the bi-annual verge highway cutting. Council agreed that EB should be asked to prioritise clearing the pavements and not dropped kerbs as the budget was limited.
6. **Questions or comments on Reports from ESC DCllr Colin Hedgley (CH) and SCC Cllr Elaine Bryce (EB).** CH reported that this would be his last attendance until after August 2024. Dan Clery would send reports and attend this PC for the next year. **Clerk noted that if specific attendance or report by CH is required, then just ask CH.** CH highlighted that there

have been recent discoveries of Nitrous Oxide being used by young people in the Kesgrave and Martlesham area.

EB had sent a report today which had not yet been circulated. Chair asked if the meeting could focus on current issues which EB may be able to assist and update on.

Chair reported that disruption had started close to the Denbury Homes development on Mow Hill. Additionally more than one future road closure on the B1077 was highly likely which was viewed as unacceptable by the Chair. The PC had written to Denbury Homes but they would not talk to the PC and engage. CH informed the meeting that Tuddenham had had a similar issue on a different site and were eventually able to engage with the developer (not Denbury). EB offered to act as a broker between the PC and Denbury if required and was asked to make SCC officers aware of the issues in Witnesham. **It was proposed, seconded and agreed that the PC should write again to Denbury to seek dates to meet, possibly a small group of councillors. Vice-Chair agreed to take this on in Chair's forthcoming absence and would submit correspondence to the Clerk for sending to Denbury Homes.** A second option, should this fail, would be to contact the Chief-Exec of Denbury Homes.

Mrs Ellis asked about applying for a role of Domestic Abuse Ambassador in SCC and EB agreed to take this away.

7. **The current financial situation** – A report was circulated by the Clerk prior to the meeting. There were no questions.

8. **To approve the following payments** (inclusive of VAT where appropriate)

a)	Administration August	£320.50
b)	Replacement security chain and lock for Playing Field gate	£22.00
c)	ESC Democratic Services Election costs	£134.64
d)	Annual Insurance	£735.00
e)	Daff bulbs	£230.40
f)	Play area and rec ground RoSPA annual inspections	£108.00
g)	Stationery	£1.29

Council agreed to approve all the above payments. The meeting thanked Mr Roots cutting back the pavements adjacent to B1077.

9. **To approve taking over the maintenance of the defibrillator in the car park next to the School.** The costs for new pads were estimated at approx. £150 plus VAT. **After discussion it was proposed, seconded and agreed that the PC take over the maintenance of the defibrillator.**

10. **To consider potential street naming for the Mow Hill development.** Road naming had been discussed at the last Planning Committee meeting, whose preferences had been shared with councillors prior to the meeting along with feedback from members re preferences. **It was agreed that only one road name is deemed appropriate for the whole site. The preferred name suggested is Wittens Way. If second road were deemed compulsory by ESC, then Meadow View was agreed for the second road.**

11. **To consider an update on wild animal warning signs adjacent to the highway.** At the July PC meeting a figure of £1200 had been given by SCC Highways for the cost of two signs payable by the PC, as well as a request

for other dependency information. Clerk reported that during the consideration of other signage options since July, it was confirmed that any signage unauthorised by SCC would be illegal under the Highways Act 1980 section 132 Part 1. **It was proposed, seconded and agreed that the PC should take this no further forward, as it was too expensive.** Clerk would notify the resident who raised this accordingly.

12. Matters to be brought to the attention of the Parish Council –

Chair reported that an anonymous complaint had been received about the Greenacres site which had been passed on to Trading Standards/Animal Health. A complaint had been received from a resident about parking on the road outside the School at school runs and on WASPs match days. Clerk had written to the School and WASPs asking to pass the message on and keep the Playing Field gate entrance clear. The water meter at the Coopers Close allotment site was not working and had been reported to the water service provider. **The Twenty is Plenty campaign email had been circulated and it was agreed to make this an agenda item for the next meeting.** Hedgehog Highway signs email had been circulated and PC agreed to drop this item. A request for "no cycling" signage at the PROW path opposite the School had been received, but the meeting did not wish to pursue this.

Mr Burrows was monitoring the alleged Cannabis smoking reports at the recreation ground with none observed to date. An email regarding an information session on ACV and the community Right to Bid had been circulated and was due on 28th September 2023 13:00-14:30. The PFMC meeting was fixed for Thursday 19th October at Witnesham School and an agenda had been circulated to all attendees.

Mr Barlow reported that he had had no update since August regarding Community Pay Back and phone box renovation. The bus shelter adjacent to Burwash was still clean. There had been a break in at Richards Fruit and Veg. A car had been vandalised on the Rec Ground car park.

Mr Hindle reported that he still had a few Daff bulbs left and also **a check was needed in regard to ESC daffodils provisioning under the "blooms" scheme.**

Mr Collings reported that fast moving vehicles were a hazard in Hall Lane which was noted.

Mr Dungey advised the meeting he had the SID for September for deployment and would share any data collected.

Meeting closed at 9.05pm

15/11/23