

## Swilland and Witnesham Grouped Parish Council

Clerk: Mr. Steven Barron

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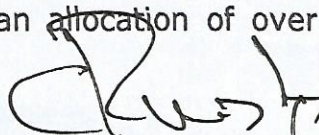
### Parish Council Meeting

**Weds 18th September 2019, 7.30pm at Witnesham Village Hall**

#### MINUTES

1. Chairman welcomed all to the meeting.  
Present: Mr Rush (Chair), Mr Templeman, Mr Collings, Mr Henley, Mr Everett, Mrs Shaw, Dr Williams, Dr Nicol and Mr Hill.  
In attendance: ESCllr Tony Fryatt and one member of the public.
2. The Code of Conduct Declarations of Interest – None
3. Apologies: Mr Stanley, Mr Hindle and SCCllr Robin Vickery
4. To approve Minutes from the meeting held on 7th August 2019 - **Agreed as a true record and signed by the Chair.**
5. Suffolk County Councillor report – SCCllr Robin Vickery not in attendance.
6. ESC District Councillor report – ESC DCllr Tony Fryatt  
Mr Fryatt gave a verbal report which included the following topics:
  - Northern Route East Suffolk Council stance
  - East Suffolk to battle climate change
  - Community partnerships
  - Local plan hearing
  - Sizewell c stage 4Mr Fryatt also remind the meeting of the new referral process for planning applications. This is that PCs need to ask for referral to ESC Planning Committee, should the officer go against the PC's objections on any planning application, **within their written response to ESC**, and CC Mr Fryatt in the email. The full September report is available on the Parish Council web site.
7. Police Report -  
Mrs Shaw had attended the ASB meeting on Thursday 22nd August. She reported that the main area of concern at the meeting was drug taking in villages.
8. Planning –  
Mr Rush reported that there had been no meetings since June. An appeal had been lodged by the applicant against the refusal by ESC of a new dwelling on land adjacent to Meadowsweet, Wash Lane.

He also advised that he had attended the East Suffolk District Council Local Plan hearing with the Planning Inspector to reinforce the Parish Council's opposition to the site allocation for up to 30 houses north of the Barley Mow, given that the village already had an allocation of over 40 houses

  
27/9/19



which was considered adequate to meet local needs. Also that the former Witnesham Saw Mill site was now vacant and expressions had been made to develop this site. This brownfield site was considered preferable to the allocated greenfield site opposite. Inspector took note and is likely to make final recommendations in November.

9. Highways –

a) Ipswich Northern Bypass –

Chair reported and acknowledged the vast amount of work which had been done since the August meeting. This included a public meeting, a high volume of emails and meetings, a march in Ipswich on 13th Sep and chair acknowledged the work done by Mr Hindle and the Clerk. Chair thanked all those involved.

b) Stop! Campaign update –

All the effected parishes were now backing the Stop! Campaign. There had been an email letter from Stop! with attachments which had been circulated.

c) Gibraltar Crossroads –

It appeared that some work had been done on the white lines at the cross as these were due to take place during the week ending 11th October.

d) 30mph Speed Initiatives –

Work scheduled for completion by Friday 11th October 2019.

e) Update on RTC on the B1078 in July where Police were in attendance. There was no update as yet. Clerk would investigate further. Additionally, the condition of the highways signage in High Road Swilland was poor. Clerk agreed to report where appropriate after surveying the signs.

f) EADT Report on Dog Fouling

Chair informed the meeting that EADT had reported on the fact that eight dog fouling fixed penalty notices had been served in Witnesham. These were all from the same household and the process was being followed correctly by ESC.

10. Footpaths –

Mr Rush reported that he had approached the landowner regarding an overgrown hedge at the bottom of Jubys Hill, asking for it to be cut back. Mr Hindle had responded to a Public Consultation on Green Space.

The condition of pavements between Acre Close and the School was observed as poor. Clerk reported that pictures had been obtained last year and would pursue if a report had been followed up. **Council agreed, as suggested by the Clerk that he set up a "Problem Reporting" page on the PC website to help residents report various issues via links to the appropriate authorities.** A member of the public present informed the meeting that he had reported an Anglian Water issue on the footpath behind the Barley Mow to which they had responded positively.

11. SAVID (Safer Village Driving) – **Clerk would make contact with Mr Henley regarding SAVID and Community Speed Watch outside of the meeting.**

12. Playing Field management Committee –

Mr Stanley was not present. Clerk reported that a meeting for October request had been issued. TBC.

13. Play Area Inspections –

*C. Rush*  
*27/11/19.*



Mr Stanley was not present. Mrs Shaw would contact Mr Rush when she was available with a view to both inspecting the Play Area.

14. Recreation Ground –

Chair reported that grants of £2k from SCC and ESC were still pending and he would progress other bids when he could. Dr Nicol agreed to assist if needed. Clerk reported that the Bottle Bank Signage had been fitted.

15. VHMC –

Mr Henley reported that the main issues of concern currently are:

- Sound quality and hall acoustics
- The Car Park surface

Mr Rush reiterated the requirement for a formal letter from the VHMC asking for assistance for the car park was required with costs.

Dr Nicol reported that the PC needed to have a plan of proposed improvements from the VHMC. Mr Henley would take this back to the VHMC.

16. Tree Officer-

a) Ash Tree in School Car Park –

A 30% reduction of the tree and dead wooding was completed by a supplier on 24th August, before school term was due to start.

17. Allotments

Mr Hill reported that all allotment plots were now taken. Concern was raised over the vegetation growth on the Wildlife plot at Coopers Close.

18. Correspondence – None

19. Defibrillator Provisioning –

Dr Williams reported that one previously agreed purchase by the PC £1650 including VAT was to be fitted at the Barley Mow pub and included an unlocked box. The second one, for the School, would be provided via the Hand on Heart Silver Program and not purchased by the PC and would be sited underneath the school sign on the boundary.

The School site would require an unlocked box costing £400 plus VAT and both sites box fitting costs would be £250 plus VAT each.

**It was proposed, seconded and agreed that the extra expenditure of £900.00p be approved to be drawn from CIL reserves.**

The Landlord of the Barley Mow had offered potential future free training workshops every month or so, once the defibrillator was installed. He was also thanked by Dr Williams for his assistance and co-operation in this project.

20. No Cold Calling Signs in Weyland Road –

Feedback from a local resident on the type and number of signs concluded stick on and a quantity of 20. **It was proposed, seconded and agreed that 20 stick on signs be purchased by the PC at a cost of approx. £20.00p.**

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21. Finance Update – Clerk as RFO (balances as of 29th Aug 2019)

a) Current Account	£22,522.91p
b) Ipswich Building Society (IBS)	£8368.27p

Current financial situation -

Clerk stated that half year was approaching and money in so far was £6,887.26. A precept income payment of £6,815.31 was pending.

Money out so far (Inc VAT) was £8,213.32 plus this meetings payments pending which were £5,646.20 to consider.

**A Finance Committee meeting would be set up for October.**

22. To approve the following payments (all inclusive of VAT where appropriate)

a) Administration July	£219.82
b) Administration August	£219.82
c) Signage materials	£99.07
d) Donation to Stop! Campaign	£2500.00
e) 10 Stop! large banners	£375.00
f) Tree surgery Ash tree School Car Park	£708.00
g) Election Charges	£97.92
h) Annual Council Insurance	£919.75
i) Annual RoSPA Insp Adj School Play Area	£48.00
j) Hall Hire Aug and Sep	£44.00
k) Rec Ground vegetation cut back	£30.00
l) HMRC PAYE Q2	£164.80
m) Administration September	£220.02

**The above payments were all approved by council.**

23. Matters to be brought to the attention of the Parish Council –

Mr Rush thanked the member of the public present and informed the meeting that the **next meeting was due on a new date of Weds 27th November where "Co-option of candidates" would be an agenda item.**

Meeting closed at 9:00 pm

*Rush*  
27/11/19.