

Swilland and Winesham grouped Parish Council

Clerk: Mr Steven Barron

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Parish Council Meeting

Wednesday 21st September 2016 7:30 pm at Winesham Village Hall

MINUTES

1. Chairman welcomed everyone to the meeting including Mr Vickery, our recently elected SCC councillor.
2. The Code of Conduct: To receive Councillors Declarations of Interest. None.
3. To receive apologies from Councillors not attending: Dr Nicol.

In attendance: Mr Everett, Mr Lightfoot, Mrs Camp, Mr Rush, Mrs Shaw, Mrs Pace, Mr Templeman, Mr Hindle, Mr Wilks, Mr Stanley, Mr Madge, SCC Cllr Whiting and SCC Cllr Vickery.

4. To approve Minutes from the meeting held on 20th July 2016: Prop Mr Hindle, sec Mrs Camp: Carried.
5. County Councillor Report: Cllr R Vickery
Mr Vickery reported that he had made a site visit to the B1077 culverts, which relates to the forthcoming road closure from Oct 3rd for four weeks. Chair advised the meeting that there had been a meeting on 21st Sep where assurances were given that signage would ensure local business needs were catered for.
The Ashbocking crossroads 40 MPH new limit was mentioned as being close to implementation and the desired extension of this restricted limit on to the Gibraltar crossroads was supported by Mr Vickery. Mr Hindle urged Mr Vickery to continue to take this up with Cllr Finch, SCC Cabinet member for Highways. Also MP Dr Poulter will write a letter of support on this issue to SCC Highways.
There had been a request from the public to extend the 40 MPH limit from North of Westerfield, to join up with the existing limit just past Fynn Valley Golf Club. This had been accepted by Westerfield Parish Council for support. There had been a flooding issue in Hall Lane Winesham which Mr Vickery had been asked to pursue which is ongoing.
Mr Vickery stated that there will be budgets for joint funding of local projects and amounts are not clear as yet. Vehicle Activated Signs (VAS) and Speed Indication Devices (SID) were being implemented by some Parish Councils. Questions were asked about how these were funded. Mr Rush asked Mr Vickery about obtaining higher visibility 30 MPH signs for the Jubys Hill, America Hill and Mow Hill. Mr Vickery advised Mr Rush to apply to SCC Highways for costs etc.

6. District Councillor Report: Cllr R Whiting

C Rush
16-11-2016

Mr Whiting reported that there was some debate on changing the responsibilities for some SCC Highways vegetation cutting and Parish Council's role in future. H & S concerns were mentioned in this regard. Mr Stanley asked about empty homes in Hall Lane and asked if they could be required to be occupied, rather than building new properties. Mr Whiting clarified the position and enforcement was not possible. Mr Whiting reported that there was some budget available to support Parish Council initiated projects. Mr Wilks asked Mr Whiting for the numbers of dwellings for the new Local Plan, but that was not known.

7. Finance Update

Clerk as RFO

- a. Current Account: £12,993.72p
- b. Ipswich Building Society £8,141.03p
(Above balances as of 26th Aug 2016)

Clerk stated that a pending receipt of £1,563.53p for VAT rebate would increase the balance further.

c. BDO Audited Annual Return 2015/16

Clerk stated that the audited annual return had been received and asked council to consider the annual return, with outstanding issues to be progressed by the Finance Committee.

It was proposed to approve and accept the annual return by Mr Stanley, seconded Mr Lightfoot: Carried

8. To approve the following payments:

- a) Administration July £196.32
- b) Mower repair £193.51
- c) Administration August £154.34
- d) Rec. Ground rail repair £60.00
- e) Repairs to fencing and posts play area £300.00
- f) Annual Insurance £815.04
- g) Bench Table Rec. Ground £126.00
- h) BDO External Audit £240.00

Payments were approved: proposed Mrs Shaw, seconded Mr Templeman.

9. Footpaths

Mr Hindle reported that the Definitive Map of footpaths received this year had a few anomalies which needed to be addressed.

Matters arising from previous PC meeting: The footpath (FP12), close to Weyland Road, had been cleared and also SCC had been asked to avoid orchid destruction during grass cutting next year, in the copse close to FP 16.

Other issues included chasing up SCC on installing a metal kissing gate at the junction of FP 39 and 38. SCC were asked to clear RUPP 35 down from Cockfield Hall and make sure it is on the cutting list in future. SCC had notified us of a Diversion Order for part of Witnesham FP 40 adjoining Henley FP8. There is no issue for us.

FP 15 at Swilland (opposite Moon and Mushroom): Mr Hindle suggested a site visit by Mr Vickery to help resolve.

10. Planning

Mr. Wilks reported on recent planning meetings and advised the following:

Henly Gate: Cycle and pedestrian facility seen as a priority and car parking at Westerfield Station for sustainable transport.

Other planning applications: Council had a policy of development within the Local Plan rather than ad-hoc, hence 11 dwellings on Mow Hill and 5 dwellings opposite Burwash applications were not supported by PC.

Enforcement Case, Anglia Cleaning Site : A formal complaint had been raised by PC to SCDC and this had not been resolved for 9 months. Mr Whiting advised that he would support any follow up complaint by the PC.

A complaint regarding a number of car chassis on land in Wades Lane was being investigated.

Call for Sites: A Call for Sites, lasting around six weeks, had been received from SCDC very recently and Mr Wilks stated that the PC Planning Committee needed to influence this rather than land owners.

11. Police Report

Newsletters were discussed for August and September and were felt to be too generic and covered over 20 parishes in one document. Chair would contact SNT and ask for more specific parish detail.

There had been two robberies at Burghash Hall.

12. Highways

Mr Everett reported the following:

The Tuddenham Lane street sign had been replaced.

A requested double bend sign in Swilland had been submitted to contract and would take up to 16 weeks to complete. This timescale was questioned.

There was concern over Tuddenham Lane and the use by HGVs. Logging actual vehicles or lorry watch schemes had been suggested.

A SAVID meeting utilising the new format, with parish rotation of venue and chairperson chair had been arranged for 12th October at Tuddenham Village Hall. The agenda would be on notice boards.

13. Playing Field Management Committee

Mr Wilks acknowledged the fence and post repairs at the play area carried out in August.

14. Play Area Inspections

A hairline crack had been observed by Mr Stanley on the slide at the Recreation Ground. Clerk to send photographs to Komplan Ltd and ask for advice on likely hood of deterioration and whether this could be a defect.

15. Recreation Ground

Mr Rush reported that the potential funding had been parked for now.

16. VHMC

Mrs Shaw had nothing to report.

Mr Rush stated that a meeting needed to be arranged to look at trustee issues. Clerk to arrange with Dr Nicol, Mr Elmy, Mr Rush and Clerk.

It had been suggested to provide a locked post box at the Village Hall funded by PC to aid local residents delivering correspondence etc and having a static postal contact for the Clerk.

17. Tree Officer

Mr Darell-Brown was not present.

18. Allotments

Mrs. Camp advised that spare allotments were imminent and asked that an In Touch advert be submitted. Clerk to clarify with Mr Elmy and also pursue any residents who had previously expressed interest to take up.

19. Community Group

Mrs. Camp reported that a proposed musical evening planned for November 26th would now take place at the Village Hall. Mrs Camp would pass details to the Clerk to put in the "What's on" section of the website.

20. Any proposed items for next meeting.

Mr Hindle reported that purchase of Daffodils had been previously approved by the Finance Committee and that Mr Hindle would arrange a planting session in Weyland Road on Saturday 22nd October at 10:30 am.

Mr Stanley asked if an alert could be sent to councillors after any planning meetings which occurred, such that councillors could observe agenda and minutes as a result. Clerk to arrange.

Meeting closed at 8:50 pm

C Rush
10-10-16